

Nathan Hale High School



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Teacher Grant Form

Instructions:

- Complete this form. You must be a current, paid member of the Hale PTSA to qualify.
- Attach receipt(s) or itemized shopping cart printout of a future purchase. **Hale PTSA needs to have documentation regarding your purchase(s) to remain in compliance with regulations and financial best practices.**
- Return your information to the PTSA Mailbox

Date Submitted: _____

Current Hale PTSA Member? _____

Subject: _____

Approx. # of students served? _____

Brief description of request, including the educational benefit and impact of your request:

Items to be purchases: _____

Dollar amount of request (\$150 maximum/teacher): _____

Date funds needed: _____

Teacher (Signature) _____

Please Note: Grants must be used for educational purposes and directly benefit the students in your class. Teacher(s) must be a current Hale PTSA member to qualify. Grants are voted on during the monthly PTSA meetings and are considered on a first come, first serve basis.

For Treasurer Use Only	___ Approved ___ Not Approved	Check # _____	Amount: _____
		PTSA Treasurer Signature _____	